



CITY OF BLUE LAKE

Post Office Box 458, 111 Greenwood Road, Blue Lake, CA 95525
Phone 707.668.5655 Fax 707.668.5916

SUMMER CAMP RECREATION LEADER Deadline to Apply: April 1, 2014

General Information

Employment Dates: June 16-August 22, 2014; hours of work: M- F 8:00-5:30 p.m.
*Employment is dependent on attendance.
Training Date: Early June, TBA
Site Location: Perigot Park & Skating Rink, Blue Lake
Pay Rate: \$9.00 per hour

Qualifications

- Must have a High School diploma or completed the GED equivalent.
- Must have at least one year of experience working with youth in an educational, athletic, or recreational setting.
- Must be First Aid and CPR certified by June 16, 2014.
- Previous supervisory experience desirable.
- Previous customer service experience desirable.
- Must submit a livescan fingerprint upon hiring.

Description of Duties

- Responsible for actively organizing, planning and leading summer theme based activities for youth 5-13 years of age. Activities include but are not limited to: sports, games, contests, arts and crafts, drama, music, special events, and field trips.
- Responsible for playground site-inspections and providing other required safety procedures.
- Responsible for providing and overseeing a safe play environment that enables youth to participate in positive, self-esteem building activities.
- Responsible for set-up and clean up before and after activities.
- Responsible for janitorial duties.
- Responsible for accurate record keeping of incidents and accidents.
- Responsible for providing excellent customer service.

To Apply

Applications are available at Blue Lake City Hall, 111 Greenwood Avenue, Monday through Friday, 9:00AM – 12:00PM, 1:00PM – 4:00PM. Applications are also available at www.bluelake.ca.gov. Open until filled. Call the Parks & Recreation Department at 668-5932 or email knewman@bluelake.ca.gov for more information.